



**City of Annapolis**  
**Department of Neighborhood & Environmental Programs**  
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## **Annapolis Conservancy Board**

September 11, 2014

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on September 11, 2014, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 6:04pm.

**Present:** **Chair** Jennings, Lippert

**Absent:** Baldwin, Fogle, Chapman, Clift

**Staff:** Savidge-Board Liaison

### **II. APPROVAL OF MINUTES**

#### **July 17, 2014 Meeting Minutes**

The voting on the July 17, 2014 meeting minutes were deferred to the November meeting.

### **III. OLD BUSINESS**

#### **a. Village Greens Update**

Mr. Savidge reported that he spoke with Mr. Smith of the Department of Planning and Zoning who indicated that the easement has been expunged and entered into the record. This project is complete so will be removed from the agenda.

#### **b. Legal Updates**

##### **1. Memorandum of Understanding (MOU) with County- Programmed Open Space Funding**

Mr. Savidge reported that the MOU is on hold until a new Recreation and Parks Director has been selected at which time there will be follow up.

##### **2. Schubert Property**

**Chair** Jennings will discuss the Schubert Property with Mr. Lomax.

##### **3. Vytar Easement**

Mr. Savidge will proceed with setting up a meeting with Mr. Elson and Mr. Brice on the Vytar Easement.

#### **c. August Woods Downed Tree**

Mr. Savidge is trying to secure a date for the meeting with the ACB and the property manager as well as Mr. van Zutphen regarding the downed tree.

#### **d. Board Vacancies**

**Chair** Jennings noted that Mr. Chapman mentioned at the last meeting that there was a new ruling from the State's Ethic Board regarding his serving on this Board. Since the last meeting it was verified that it is a conflict of interest for MET employees to serve on City Boards so Mr. Chapman has resigned. She also noted that Mr. Fogle and Mr. Baldwin's terms have expired. Mr. Fogle and Mr. Baldwin both will not be renewing their terms.

**IV. REGULAR BUSINESS BEFORE THE BOARD**

**a. Review of Minutes of Other Environmental Boards**

The minutes of other Boards will be distributed to the members via email.

**V. NEW BUSINESS**

**a. 2014 Easement Inspection Assignments**

Mr. Savidge went over the easement inspection assignments. **Chair** Jennings and Mr. Lippert will complete them and report at the November 13, 2014 meeting. Mr. Savidge inspected Annapolis Ridge and Regatta Bay II. He noted that there is a lot of invasive species at one of the sites and he will contact the property owner to do some invasive species removal work. He plans to inspect two easements per week.

**b. Hawkins Cove Restoration**

**Chair** Jennings discussed the pathway and access points for the Hawkins Cove property. Mr. Savidge described the property boundaries using a plat and aerial photograph. **Chair** Jennings attended a meeting at HACA where they introduced the Hawkins Cove project. Hawkins Cove is in an area near the headwaters of Spa Creek. The reason why Spa Creek residents are taking it up is because some residents near that area want to do some work on the property. They are hoping to look at the small watershed of the stream to figure out how to restore the entire watershed by dredging it out. **Chair** Jennings agreed to keep the Board informed.

**c. St. Luke's Church Restoration**

**Chair** Jennings reported that St. Luke's Church plans to complete a stream restoration and eco fair on October 4, 2014 and invited members to attend their schedules permits. She agreed to distribute the information via email.

**VI. ADJOURNMENT**

With there being no further business, Mr. Lippert moved to adjourn the meeting at 7:30pm. **Chair** Jennings seconded the motion. The motion passed unanimously in a vote 2-0.

**The next meeting is scheduled for November 13, 2014 at 5:30pm at Pip Moyer Recreation Center.**

Tami Hook, Recorder